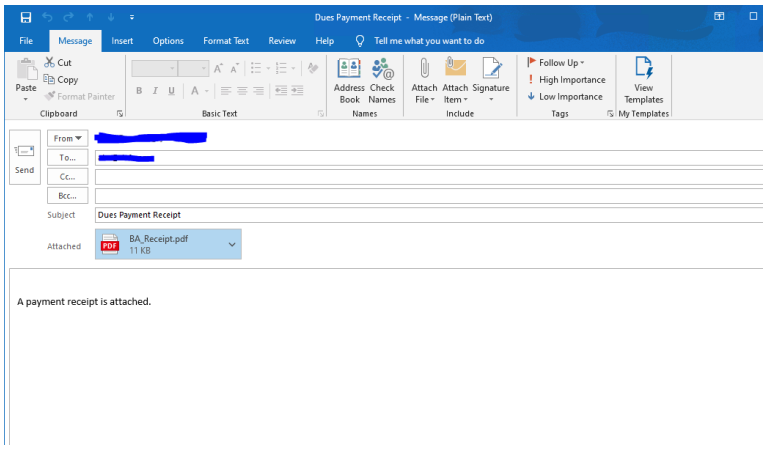
How do I email Official Receipts? (BA members only)

Nels Haugen - 2021-05-03 - FAQs

You can e-mail a BA member's receipt to them from the payment screen.

This can only be done from the Payment Tab one member at a time. To resend the Receipt at a later time you need to come back to the Payment Record:

When clicking on the E-Receipt button, the LPX program will attempt to open your email client, ready to send. You can then edit what you wish in your email client and send it off.



- Tags
- Receipts